



Information Security

We consider the prevention of confidential information leakage and defense against external attacks on information as indispensable for business activities.

We have an information security system on the basis of the recognition that not only our company's information, but also our clients' information is property which needs to be appropriately controlled and handled.

Fundamental way of thinking

We are striving to increase awareness regarding confidentiality control by stipulating, "We will strictly control confidential information in compliance with the rules and endeavor to prevent disclosure" in the "Employee Code of Conduct," appointing confidential information management supervisors and confidential information handlers in each department and conducting

meetings and self-checks in workplaces.

In addition to the existing confidentiality, we have established information security policies and regulations to ensure integrity and availability.

We reviewed the existing rules, procedures, and guides.

Five measures

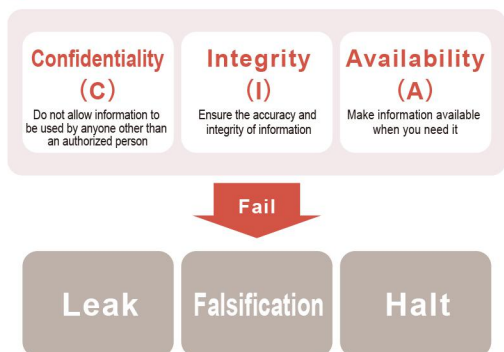
Physical and technological defenses		Psychological checks		Development of a work environment that is safe and easy to work in
Access checks Measures that make it difficult to get close to confidential information <ul style="list-style-type: none"> •Restrictions of access rights •Lock control •Paperless 	Making it difficult to take out Measures that make it difficult to take out confidential information <ul style="list-style-type: none"> •Prohibition of using/bringing in private USB memory sticks •Encryption of electronic data •Restrictions on uploading to places outside the company 	Securing visibility Creating an environment in which leakage is easily detected <ul style="list-style-type: none"> •"No admittance except for authorized persons" signboards •Keeping the workplace neat and in order •Computer operation log records 	Improved awareness regarding confidential information Improved awareness regarding confidential information <ul style="list-style-type: none"> •"Confidential" indication •Conclusion of non-disclosure agreement •Conducting training 	Sustainment and improvement of trusting relationships Raise awareness of employees <ul style="list-style-type: none"> •Promotion of communication •Notification of leakage cases

*Created on the basis of the "Protection and Use of Trade Secrets" published by the Ministry of Economy, Trade and Industry in June 2016

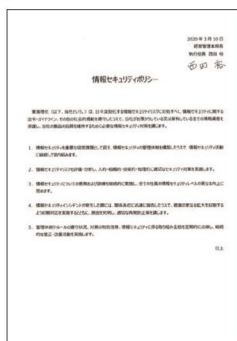
Establishment of information security policy

In March 2020 we established an information security policy under the name of CISO (Chief Information Security Officer).

Information security CIA diagram



Information security policy



Security gate installation

Since April 2020, a security gate has been installed at the main gate of the Head Office, which has the most entrances and exits, and the entrance and exit methods have been tightened.



Security gate